



November 12, 2025

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: Request for Proposal – WWTP Chemical Supply

Mayor and Board Members,

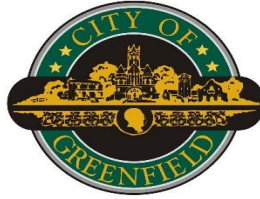
I am requesting the Board's permission to seek proposals for the supply of aluminum sulfate for the WWTP for 2026. Proposals will be before the next meeting on November 25, 2025. I have included a copy of the RFP for your review. Please let me know if there are any questions regarding this request or if any other information is needed.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

*Wastewater Utility
302 East Davis Road: Greenfield, Indiana 46140
nicholas.dezelan@greenfieldin.gov
Phone 317-477-4360 Fax 317-477-4361*



Request for Proposal – City of Greenfield WWTP Aluminum Sulfate

Background

The City of Greenfield Wastewater Utility is seeking proposals for the supply of aluminum sulfate (alum) for the wastewater treatment plant (WWTP). The WWTP has an 8700-gallon double walled bulk storage tank.

Proposal Requirements

1. Cost, per gallon delivered, aluminum sulfate solution (49%), iron free. If unavailable, please include the closest concentration available.
2. Current safety protocols (i.e.: minimum PPE required for employees, safety checks).
3. Detailed description of offloading process.
4. Estimated lead time for delivery once an order is placed.
5. Schedule a time to visit the facility and inspect the bulk tank and fill connections.
6. Proposal shall be clearly marked “Wastewater Utility Alum Pricing Proposal”.

Terms

All proposals will be reviewed thoroughly and all requirements listed above will be taken into consideration. Safety protocols and method of delivery will be given the same consideration as the price per gallon in determining the most responsible and responsive vendor.

Once the contract is awarded, if at any time, the City or the Utility deems the service provided to be below the safety standards contained within the response to the request for proposals, the City or the Utility reserves of right to then cancel the contract with seven (7) days written notice to the vendor.

Proposal Requirements

Sealed proposals are due to the City of Greenfield Clerk-Treasurer's office, at the address listed below, by 9:30 AM on November 25, 2025 and will be opened at the Board of Public Works and Safety meeting at 10:00 AM the same day. The winning bidder will be notified once the bid has been approved. Please contact the Utility Manager for any questions regarding the scope of this request or if you would like to set up a time to visit the facility.

Deliver Proposals to:

City of Greenfield
Office of the Clerk Treasurer
10 South State St.
Greenfield, IN 46140

Questions or Request for Information Shall Be Submitted to:

Nicholas Dezelan, CHMM, ASP
City of Greenfield – Wastewater Utility Manager
nicholas.dezelan@greenfieldin.gov
317-538-3777

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