GREENFIELD WATER UTILITY
451 Meek Street
Greenfield, Indiana 46140
www.greenfieldin.org
Phone: (317) 477-4350

12 November 2025

Mayor Guy Titus
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Southside Water Improvement- Donohue Pay Request 53

Mayor and Board Members,

I am requesting the Board's approval of the invoices that have been submitted by Donohue and Associates, INC. for a total amount of $ 5,806.00. This invoice is for the engineering services rendered from 28 September 2025 – 25 October 2025 and are summarized here:

July			
Invoice #	Detail	Date	Amount
13767-53	Task Order 12- Southside Water Improvements CRS	29 October 2025	$ 5,806.00
		TOTAL	$ 5,806.00

Once approved this invoice, along with the disbursement request form, will be submitted to the IFA/SRF for their review and approval. A copy of the invoice has been included with this request. Please let me know if you have any questions or if any other information is needed at this time.

I welcome any questions that the board may have.

Respectfully Submitted,

Charles Gill
Manager
Water Utility

cc: Jane Webb, Utility Coordinator
Lori Elmore, Clerk-Treasurer

Donohue & Associates, Inc.
8365 Keystone Crossing, Suite 104 | Indianapolis, IN 46240
317.267.8200 | donohue-associates.com

October 29, 2025

Mr. Charles Gill
Water Utility Manager
City of Greenfield, Indiana
451 Meek St.
Greenfield, IN 46140

Re: General Services Agreement
Donohue Invoice Number 13767/14365-53

Dear Mr. Gill:

Please find attached Invoice No. 53 for the City of Greenfield Master Services Agreement. This invoice covers the period from September 28, 2025 through October 25, 2025. Work completed during the current invoice period is as follows:

<u>Work Completed During This Period</u>

<u>Task Order No. 12 – Southside Water Improvements CRS</u>

1. SRF Coordination
2. Progress Meeting Attendance
3. RPR Services
4. Review of Shop Drawings
5. Davis Bacon Wage Act Compliance

Should you have any questions regarding this invoice, or the work completed please do not hesitate to contact me at (317) 500-4215.

We appreciate the opportunity to serve the City of Greenfield!

Sincerely,

Emily Wehmeyer, PE
Project Manager

Encl.: As noted

INVOICE

DONOHUE

8365 Keystone Crossing, Suite 104
Indianapolis, IN 46240
Phone: 317-267-8200
www.donohue-associates.com

Invoice To:

City of Greenfield
Attn: Charles Gill
451 Meek Street
Greenfield, IN 46140

Invoice Date:	October 31, 2025
Donohue Project No.:	13767
Invoice No.:	13767-53
Project Manager:	Emily Wehmeyer
Terms:	Net 30 Days
Billing Period:	09/28/25 - 10/25/25

Project Description: Continuing Professional Services

Your Authorization: Continuing Professional Services Agreement, Signed 06/09/20

Task	Signed	Work Description	Contract	Charges to Date
1	06/09/20	South Water Plant Structural Assessment	$ 8,100.00	$ 8,100.00
2	07/14/20	East US 40 Water Main Replacement	$ 16,700.00	$ 16,700.00
3	11/04/20	East US 40 Maintenance of Traffic Plan	$ 1,000.00	$ 1,000.00
4	11/04/20	Clearwell Assessment	$ 15,500.00	$ 15,500.00
5	06/08/21	Water Tower & Main PER	$ 35,000.00	$ 35,000.00
6	08/10/21	Model Rebuild Assistance Phase 1	$ 20,000.00	$ 19,975.00
7	04/12/22	Model Rebuild Assistance Phase 2	$ 12,000.00	$ 11,932.50
8	04/12/22	Water Tower Site Archaeological Study	$ 8,500.00	$ 8,500.00
9	08/23/22	Southside Water Improvements Design	$ 498,900.00	$ 498,900.00
10	02/14/23	Easement Preparation for One Parcel	$ 3,250.00	$ -
11	03/14/23	Easement and Right of Way Engineering	$ 186,550.00	$ 186,550.00
12	09/26/23	Southside Water Improvements-CRS	$ 679,600.00	$ 467,192.28
13	10/27/23	Asset Management Plan	$ 39,900.00	$ 39,900.00
15	07/09/24	Updated Title Searches	$ 4,500.00	$ 4,500.00
		Total	$ 1,529,500.00	$ 1,313,749.78

Billing Summary:

Total Charges to Date	$ 1,313,749.78
Charges Previously Billed	$ 1,307,943.78
Current Charges	$ 5,806.00

Summary of Current Charges:

Task Order No. 12	**$ 679,600.00**
Total Charges to Date	$ 467,192.28
Charges Previously Billed	$ 461,386.28
Labor (28.0 hours)	$ 5,750.00
Reimbursable Expenses	$ 56.00
Subconsultant	$ -
Total	$ 5,806.00

Current Charges Due	**$ 5,806.00**

Please Remit to:

Donohue & Associates, Inc.
3311 Weeden Creek Road
Sheboygan, WI 53081
Phone: 920-208-0296

Aged Receivables

Current	31 - 60 Days	61 - 90 Days	91 - 120 Days	> 120 Days
$5,806.00	$37,728.65	$0.00	$0.00	$0.00

DONOHUE

City of Greenfield		Invoice Date:	October 31, 2025
Attn: Charles Gill		Invoice No.:	13767-53
451 Meek Street		Billing Period:	09/28/25 - 10/25/25
Greenfield, IN 46140		Project Manager:	Emily Wehmeyer

DETAIL OF CURRENT CHARGES

LABOR - Task Order No. 12

Name	Hours	Rate	Cost
TJ Bates	1.0	$ 210.00	$ 210.00
Emily Wehmeyer	22.0	$ 210.00	$ 4,620.00
Jim Miller	4.0	$ 195.00	$ 780.00
Adam Beaver	1.0	$ 140.00	$ 140.00
TOTAL LABOR	28.0		$ 5,750.00

REIMBURSABLE EXPENSES

Travel	
Gas, Parking, Tolls	$ -
Lodging	$ -
Meals	$ -
Transportation/Mileage	$ 56.00
Equipment, Materials & Supplies	
Printing	$ -
Shipping/Postage	$ -
Supplies	$ -
Other Services	$ -
TOTAL REIMBURSABLE EXPENSES	$ 56.00

SUBCONSULTANT

NV Grant Services	$ -
TOTAL SUBCONSULTANT	$ -

INVOICE TOTAL	**$ 5,806.00**