



January 13, 2026

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: Leave of Absence Extension

Mayor and Board Members,

I am requesting that the Board approve an additional 90 day leave of absence for Michael Rankins for personal reasons.

Please let me know if there are any questions regarding this request or if any other information is needed.

Best Regards,

A blue ink signature of the name Nicholas Dezelan.

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

cc: Mitch Ripley – Human Resources Director
Lori Elmore – Clerk-Treasurer
Jane Webb – Utility Coordinator