



January 27, 2026

Mayor Guy Titus  
Board of Public Works and Safety  
10 South State Street  
Greenfield, IN 46140

Re: Wessler Engineering, Inc. – Task Order #2: 2026 MS4 Services

Mayor and Board Members,

I am requesting approval of Task Order #2: 2026 MS4 Services with Wessler Engineering, Inc. in the total amount, not to exceed \$25,000. This is for assistance with our Municipal Separate Storm Sewer System implementation and administration for 2026. I have included the task order for your review. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A blue ink signature of Nicholas Dezelan.

Nicholas Dezelan, CHMM, ASP  
Wastewater Utility Manager

## **TASK ORDER**

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Project: **ON-CALL PROFESSIONAL SERVICES**

TASK ORDER No.: **NO. 2 – 2026 MS4 SERVICES**

Date: **JANUARY 21, 2026**

Issued To: **WESSLER ENGINEERING, INC.**

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All work shall be performed in accordance with the PROFESSIONAL SERVICES AGREEMENT between City of Greenfield by and through it's Board of Public Works and Safety, 10 South State Street, Greenfield, Indiana, 46140 (OWNER) and Wessler Engineering, Inc. (ENGINEER) executed \_\_\_\_\_, 2026. This Task Order shall expire on December 31, 2026

### **I. PROJECT DESCRIPTION**

ENGINEER shall assist the OWNER with the Municipal Separate Storm Sewer System (MS4) Program Implementation and Administration, in the 2026 calendar year. Herein referred to as PROJECT.

### **II. SCOPE OF SERVICES**

ENGINEER shall provide the following Professional Services:

A. 2026 MS4 Services

1. Assist with the continued implementation of the MS4 General Permit (MS4GP) and the best management practices identified in the Stormwater Quality Management Plan (SWQMP).
2. Review and update standard operating procedures for construction, post-construction, and municipal operations pollution prevention and good housekeeping.
3. If scheduled, assist with preparing for and attending one Indiana Department of Environmental Management (IDEM) audit on the Minimum Control Measures (MCMs).
4. Complete an annual review of the MS4 Program. Gather information from the OWNER for the Annual Report for activities occurring in 2025 and prepare the submittal before April 1, 2026.
5. Assist with post-construction control measure inspections, as requested.
6. Organize and conduct one Stormwater Planning Team meeting in 2026 to review the implementation of the SWQMP. Planning Team members could include select Utility and City Department Managers, elected officials, and other interested

parties. Organize additional meetings as the budget allows to update the program for the MS4GP requirements.

7. Conduct an Annual Facility Assessment at the municipal facilities to ensure that stormwater BMPs and Stormwater Pollution Prevention Plans (SWPPPs) are implemented and updated per MS4 permit requirements. Facilities include: Street Department, Riley Park Maintenance, Sewer Department, and Water Maintenance Department. Following the evaluation, provide a summary report and a list of recommendations for improvement.
8. Provide on-call implementation and administration assistance as requested by OWNER.

### **III. KEY STAFF AND SUBCONTRACTORS OF ENGINEER**

Mary Atkins shall serve as the Principal Engineer for this PROJECT.

Amy Harvell shall serve as the Project Manager for this PROJECT.

There will be no subconsultants or subcontractors.

### **IV. KEY STAFF OF OWNER**

Nicholas Dezelan, Wastewater Utility Manager – (317) 477-4360

Savannah Riley, MS4 Coordinator/Floodplain Administrator – (317) 326-1327

Glen Morrow, City Engineer – (317) 325-1322

Scott Evans, Sewer Collection System Foreman – (317) 477-4360

### **V. INFORMATION PROVIDED BY OWNER TO ENGINEER**

OWNER is to provide information requested by ENGINEER associated with the MS4 program and permit compliance. Documents might include inspection reports, sampling data, training rosters, storm system maintenance and other similar documents.

### **VI. COMPENSATION**

In accordance with the Agreement, ENGINEER shall provide the Professional Services for which OWNER shall compensate ENGINEER as follows:

- A. Compensation for Professional Services described in Article II.A shall be on a time and materials basis according to the ENGINEER's current hourly rate and reimbursement expense schedule included as Attachment No. 1 and in the not-to-exceed amount of \$25,000.00. The total not-to-exceed fee shall not be exceeded without prior written approval of the OWNER.

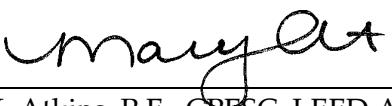
<u>Article II.A – 2026 MS4 Services</u>	<u>\$25,000.00</u>
Total Estimated Fee:	\$25,000.00

Compensation shall not be exceeded without prior written approval from OWNER.

## VII. SCHEDULE

ENGINEER and OWNER shall agree upon a timeline per each assigned task. ENGINEER shall meet all regulatory deadlines in compliance with the MS4GP.

Accepted By:  
**ENGINEER**  
**WESSLER ENGINEERING, INC.**

  
Mary K. Atkins, P.E., CPESC, LEED AP  
Vice President

Attest:   
Amy L. Harvell, CHMM, RPC  
Environmental Services Senior Project  
Manager II

Date: 1/21/2026

ADDRESS FOR GIVING NOTICE:  
Wessler Engineering, Inc.  
6219 S. East Street  
Indianapolis, IN 46227

MKA:jmw/Clients:/Greenfield/Proposals/P#90065/TO#002 2026 MS4 Services

Attachments: No. 1 – 2026 Hourly Rate and Reimbursement Expense Schedule

Authorized By:  
**OWNER**  
**CITY OF GREENFIELD**  
**BOARD OF PUBLIC WORKS AND SAFETY**

Guy Titus, Mayor

Katherine Locke

Larry Breese

Brent Robertson

Glenna Shelby

Date: \_\_\_\_\_

ADDRESS FOR GIVING NOTICE:  
City of Greenfield  
10 South State Street  
Greenfield, IN 46140

**ATTACHMENT NO. 1**
**2026 HOURLY RATE and REIMBURSABLE EXPENSE SCHEDULE**

<u>Position</u>	<u>Hourly Rate*</u>
Principal Engineer I/II	\$275/\$295
Senior Project Manager I/II	\$230/\$260
Senior Project Engineer I/II	\$230/\$260
Project Manager I/II	\$180/\$200
Construction Project Manager I/II	\$180/\$200
Assistant Construction Project Manager	\$165
Project Engineer I/II/III/IV	\$150/\$165/\$180/\$200
Engineer	\$130
Electrical/Control System Senior Project Manager I/II	\$235/\$280
Electrical/Control System Senior Project Engineer I/II	\$235/\$265
Electrical/Control System Project Manager I/II	\$180/\$200
Electrical/I&C Project Engineer I/II/III/IV	\$155/\$170/\$185/\$205
Electrical/I&C Engineer	\$135
Control System Engineer I/II/III/IV	\$155/\$170/\$185/\$205
Control System Technician I/II	\$105/\$115
Senior Mechanical Engineer I/II	\$230/\$260
Environmental Services Senior Project Manager I/II	\$180/\$195
Environmental Services Project Manager I/II	\$155/\$165
Environmental Services Assistant Project Manager	\$120
Environmental Scientist I/II/III/IV	\$95/\$105/\$125/\$135
Senior CAD Manager I	\$195
CAD Manager I/II	\$150/\$165
GIS Manager I/II	\$135/\$160
Senior Designer I/II	\$145/\$160
Designer	\$130
GIS Technician I/II/III	\$105/\$120/\$125
Technician I/II/III/IV	\$80/\$100/\$110/\$120
Senior Resident Project Representative I/II	\$135/\$145
Resident Project Representative I/II/III/IV	\$85/\$105/\$115/\$125
Senior Field Services Manager	\$165
Field Services Manager I/II	\$125/\$140
Registered/Professional Land Surveyor	\$225
Senior Survey Technician	\$170
Survey Manager I/II	\$140/\$150
Survey Crew Chief I/II/III/IV	\$95/\$115/\$125/\$140
Funding Coordinator	\$150
Utility Coordinator	\$140
Senior Project Analyst	\$150
Project Analyst I/II	\$115/\$130
Project Coordinator	\$95
Project Administrator	\$75



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## Reimbursable Expenses

<u>Item and Unit</u>	<u>Unit Cost</u>
Mileage (per mile)	At current IRS published rate
Copies:(each) Black & White	\$0.20
Color	\$1.00
8.5"x11" / 11"x17"	\$0.25/\$0.50
24"x36"	
Plots-Bond: (each)	\$0.50/\$1.00
12"x18"/ 24"x36"	
GPS Survey Equipment/Robotic Total Station/ GPS Map Kit	\$30.00 per hour
Drone Equipment	\$30.00 per hour
Sewer CCTV Camera	\$50.00 per hour
Postage/shipping/freight, Lodging and Per Diems	At Cost
Subcontractor/Subconsultant fees	Cost + 10%
eCommunication Construction Software License through Eastern Engineering (per project)	At Cost

This Schedule is subject to change.

Effective Date: January 1, 2026