GREENFIELD WATER UTILITY
451 Meek Street
Greenfield, Indiana 46140
www.greenfieldin.org
Phone: (317) 477-4350

27 January 2026

Mayor Guy Titus
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Southside Water Improvement- Pheonix Fabricators and Erectors, LLC Partial Application # 25

Mayor and Board Members,

Pheonix Fabricators and Erectors, LLC has submitted their request to Donohue and Associates, INC. for Partial Pay Application (PPA) 25 for the South Side Water Improvements Project- Water Tower Project. I have reviewed this PPA with Donohue and the Project Managers from Pheonix Fabricators and Erectors, LLC and have confirmed that all quantities listed in the Pay Application are correct. Donohue and Associates, INC. has recommended approval of PPA # 25 in the total amount of $ 89,015 and a retainage amount of $ 4,685 for a total payment due of $ 93,700.

At this time, I am requesting that the Board approve the recommendation from Donohue and Associates, INC. for the payment of PPA 25, and Retainage Payment 25. Once approved, this pay request will be submitted to the IFA/SRF for their review and approval. The following documents have been included for your review:

1. Choose an item. Partial Pay Application #25
2. Donohue and Associates, INC. recommendation letter

Please let me know if there are questions regarding this request or if any other information is needed at this time.

Respectfully Submitted,

Charles Gill
Manager
Water Utility

cc: Jane Webb, Utility Coordinator
Lori Elmore, Clerk-Treasurer

Donohue & Associates, Inc.
8365 Keystone Crossing, Suite 104 | Indianapolis, IN 46240
317.267.8200 | donohue-associates.com

January 20, 2026

Mr. Charles Gill
Water Department Manager
City of Greenfield Water Department
451 Meek Street
Greenfield, IN 46540

Re: Southside Water Improvements Project - Southside Water Tank and Improvements
Application for Payment 25 - Phoenix Contractors & Erectors
Donohue Project No. 14365

Dear Mr. Gill:

Enclosed is the Contractor's Application for Payment No. 25 for the Southside Water Tank and Improvements. We have reviewed the final version of Phoenix Contractors & Erectors Application for payment and find the request submittal to be complete and accurate and in accordance with the Project Manual. Therefore, Donohue recommends payment to Phoenix Contractors & Erectors as follows:

Phoenix Pay Application No. 25	$89,015
Total	$89,015

Donohue recommends payment to the project retainage account as follows:

Retainage Pay Application No. 25	$4,685
Total	$4,685

For reference purposes, the current record of payments (including this recommendation) is as follows:

	Phoenix	Retainage	Total	Remaining in Contract
				$8,950,000
Application No. 1	$255,075	$13,425	$268,500	$8,681,500
Application No. 2	$510,150	$26,850	$537,000	$8,144,500
Application No. 3	$22,007	$1,158	$23,165	$8,121,335
Application No. 4	$222,771	$11,725	$234.496	$7,886,839
Application No. 5	$996,235	$52,433	$1,048,668	$6,838,171
Application No. 6	$449,142	$23,639	$472,781	$6,365,390
Application No. 7	$1,060,976	$55,841	$1,116,871	$5,248,574
Application No. 8	$100,261	$5,277	$105,538	$5,143,036
Application No. 9	$108,495	$5,710	$114,205	$5,208,831
Application No. 10	$221,806	$11,674	$233,480	$4,795,351
Application No. 11	$36,198	$1,905	$38,103	$4,757,248
Application No. 12	$674,283	$35,489	$709,772	$4,047,476

Application No. 13	$138,320	$7,280	$145,600	$3,901,876
Application No. 14	$43,225	$2,275	$45,500	$3,856,376
Application No. 15	$140,125	$7,375	$147,500	$3,708,876
Application No. 16	$86,450	$4,550	$91,000	$3,617,876
Application No. 17	$86,450	$4,550	$91,000	$3,526,876
Application No. 18	$94,050	$4,950	$99,000	$3,427,876
Application No. 19	$204,250	$10,750	$215,000	$3,212,876
Application No. 20	$221,825	$11,675	$233,500	$2,979,376
Application No. 21	$303,050	$15,950	$319,000	$2,660,376
Application No. 22	$68,020	$3,580	$71,600	$2,558,776
Application No. 23	$148,675	$7,825	$156,500	$2,432,276
Application No. 24	$156,342	$8,229	$164,570	$2,267,706
Application No. 25	$89,015	$7,685	$93,700	$2,174,006

If you have any questions, please feel free to contact me.

Sincerely,

Emily J. Wehmeyer, PE
Project Manager

Enclosures: As noted

Contractor's Application for Payment

Owner:	City of Greenfield	**Owner's Project No.:**	8613117
Engineer:	Donahue & Associates, Inc.	**Engineer's Project No.:**	13767-TO09BP01
Contractor:	Phoenix Fabricators and Erectors, LLC	**Contractor's Project No.:**	3971 & 3974
Project:	Southside Water Storage Tower and Improvements		
Contract:	Southside Water Improvements		

Application No.: TWENTYFIVE **Application Date:** 1/15/2026

Application Period: **From** 12/16/2025 **to** 1/15/2026

1. Original Contract Price	$	8,950,000.00
2. Net change by Change Orders	$	-
3. Current Contract Price (Line 1 + Line 2)	$	8,950,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	6,775,994.00
5. Retainage		
a. 5% X $ 6,775,994.00 Work Completed	$	338,799.70
b. 5% X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	338,799.70
6. Amount eligible to date (Line 4 - Line 5.c)	$	6,437,194.30
7. Less previous payments (Line 6 from prior application)	$	6,348,179.30
8. Amount due this application	$	89,015.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5c)	$	2,512,805.70

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Phoenix Fabricators and Erectors, LLC

Signature: [signature] **Date:** 1/15/2026

Recommended by Engineer		**Approved by Owner**	
By:	[signature]	**By:**	[signature]
Title:	Project Manager	**Title:**	Utility Manager
Date:	January 20, 2026	**Date:**	20 January 2026

Approved by Funding Agency

By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

Total number of weather days for project: 0

Progress Estimate - Lump Sum Work | **Contractor's Application for Payment**

Owner:	City of Greenfield	**Owner's Project No.:**	8613117
Engineer:	Donahue & Associates, Inc.	**Engineer's Project No.:**	13767-TO09BP01
Contractor:	Phoenix Fabricators and Erectors, LLC	**Contractor's Project No.:**	3971 & 3974
Project:	Southside Water Storage Tower and Improvements		
Contract:	Southside Water Improvements		

Application No.: TWENTYFIVE **Application Period:** **From** 12/16/25 **to** 01/15/26 **Application Date:** 01/15/26

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
	Original Contract							
	SOUTH 2MG WATER STORAGE TOWER (#3971):							
1	BONDS & INSURANCE	268,500.00	268,500.00	-		268,500.00	100%	-
2	ENGINEERING	537,000.00	537,000.00	-		537,000.00	100%	-
3	MOBILIZATION	358,000.00	179,000.00	-		179,000.00	50%	179,000.00
4	TANK FOUNDATION	1,162,000.00	1,162,000.00	-		1,162,000.00	100%	-
5	TANK CONCRETE SHAFT	1,176,000.00	1,176,000.00	-		1,176,000.00	100%	-
6	TANK MATERIAL & SHOP FABRICATION	1,508,964.00	1,508,964.00	-	-	1,508,964.00	100%	-
7	TANK ERECTION	860,000.00	860,000.00	-		860,000.00	100%	-
8	TANK FIELD PAINTING	467,000.00	467,000.00	-		467,000.00	100%	-
9	SCADA	60,000.00	12,000.00	-		12,000.00	20%	48,000.00
10	ELECTRICAL	900,000.00	176,130.00	-		176,130.00	19.57%	723,870.00
11	MIXING SYSTEM	95,000.00	85,500.00	-		85,500.00	90%	9,500.00
12	FENCE & GATE	53,000.00	-	-		-	0%	53,000.00
13	PIPING	313,000.00	219,100.00	62,600.00		281,700.00	90%	31,300.00
14	SITEWORK	311,000.00	31,100.00	31,100.00		62,200.00	20%	248,800.00
15	WESTON 0.5 MG WATER STORAGE TOWER DEMOLITION	85,000.00	-	-		-	0%	85,000.00
16	CASH ALLOWANCE	50,000.00	-	-		-	0%	50,000.00
	Original Contract Totals	**$ 8,204,464.00**	**$ 6,682,294.00**	**$ 93,700.00**	**$ -**	**$ 6,775,994.00**	**83%**	**$ 1,428,470.00**
	Change Orders							
				-		-	0%	-
				-		-	0%	-
				-		-	0%	-
	Change Order Totals	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		**$ -**
	Original Contract and Change Orders							
	Project Totals	**$ 8,204,464.00**	**$ 6,682,294.00**	**$ 93,700.00**	**$ -**	**$ 6,775,994.00**	**83%**	**$ 1,428,470.00**

Total number of weather days for project: 0

EJCDC C-620 Contractor's Application for Payment

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Greenfield	**Owner's Project No.:**	8613117
Engineer:	Donahue & Associates, Inc.	**Engineer's Project No.:**	13767-TO09BP01
Contractor:	Phoenix Fabricators and Erectors, LLC	**Contractor's Project No.:**	3971 & 3974
Project:	Southside Water Storage Tower and Improvements		
Contract:	Southside Water Improvements		

Application No.: TWENTYFIVE **Application Period:** From 12/16/25 to 01/15/26 **Application Date:** 01/15/26

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
	Original Contract							
	HOSPTIAL 0.5 MG SPHEROID TANK RAISE (#3974):							
16	TRAFFIC CONTROL	5,000.00		-		-	0%	5,000.00
17	FOUNDATION & SITE WORK	106,000.00		-		-	0%	106,000.00
18	TANK MATERIAL & FABRICATION	79,000.00		-		-	0%	79,000.00
19	TANK RAISE & ERECTION	460,536.00		-		-	0%	460,536.00
20	TANK PAINTING	20,000.00		-		-	0%	20,000.00
21	TANK ELECTRICAL	75,000.00		-		-	0%	75,000.00
	Original Contract Totals	**$ 745,536.00**	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ 745,536.00**
	Change Orders							
				-		-	0%	-
				-		-	0%	-
				-		-	0%	-
	Change Order Totals	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		**$ -**
	Original Contract and Change Orders							
	Project Totals	**$ 745,536.00**	**$ -**	**$ -**	**$ -**	**$ -**	**0%**	**$ 745,536.00**

Total number of weather days for project: 0

FABRICATORS AND ERECTORS, LLC.
182 SOUTH COUNTY ROAD 900 EAST • AVON, IN 46123-8973

PARTIAL WAIVER OF LIEN

Contractor: Phoenix Fabricators & Erectors, LLC
182 S. County Road 900 East
Avon, IN 46123

Owner: City of Greenfield/Department of Engineering
10 South State Street
Greenfield, IN 46140

Project: Southside Water Storage Tower and Improvements
Southside Water Improvements
PFE# 3971 & 3974 Greenfield, IN

The undersigned Contractor warrants it has been paid to date for all labor, services, equipment, and materials furnished for the above referenced project, through the period ending 1/15/2026. The undersigned hereby waives and releases any right to Mechanic's Lien, any state or federal statutory bond rights, any private bond rights, any claim for payment or payment rights for persons in the undersigned position.

The undersigned warrants that it has paid in full all laborers, subcontractors, material men and suppliers for all work, equipment, materials, and services provided to the referenced project through the period ending 1/15/2026.

Phoenix Fabricators & Erectors, LLC

By: ____________________

Title: Billing Specialist

Date: 1/15/2026