



February 10, 2026

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: Greenfield Wastewater Utility – Standby Generator Service Agreement

Mayor and Board Members,

I am requesting the Board's permission to solicit proposals for a preventive maintenance agreement for our standby generators. I have included a copy of the request and specifications for your review. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

Cc: Gregg Morelock – City Attorney
Jane Webb – Utility Coordinator



City of Greenfield Wastewater Utility – Generator Service Requirements

Background

The City of Greenfield Wastewater Utility is seeking proposals for a preventive maintenance agreement for the Wastewater Utility's standby generators. The Wastewater Utility has 8 generators as detailed below.

Proposal Requirements

1. Annual cost per generator for both the major and minor service.
2. Load bank testing shall be included in the annual cost for the necessary generators.
3. Current safety protocols (i.e.: minimum PPE required for employees, safety checks).
4. If needed, schedule a site visit to visually inspect each generator prior to submitting a proposal.

Proposal shall be clearly marked "Wastewater Utility Generator Service Proposal".

Greenfield Wastewater Utility Generators

1. 900 kW Cummins Generator/CUDQFAC
 - a. 1739321/F170203119
2. 15 kW Kohler Generator/KH15RHOP01
 - a. 048431
3. Cummins 60DGCB/CU60DGCB
 - a. A990855572
4. 4 – 600 kW Kohler Generators
 - a. 33HHGMMH0001
 - b. 33HHGMMH0002
 - c. 33HHGMMH0003
 - d. 33HHGMMH0004
5. Park Avenue Lift Station Generator

Minor Service visits shall include, at minimum, the following items:

1. Inspect air cleaner
2. Check battery electrolyte levels and specific gravity
3. Test antifreeze and adjust
4. Clean battery terminals as necessary
5. Check coolant level
6. Check generator output voltage and adjust as necessary
7. Inspect belts and hoses as required



8. Emergency system operation without load transfer
9. Check engine heater operation
10. Frequency check/governor adjustment, as required
11. Check generator set for fuel, oil, coolant leaks
12. Check transfer switch and accessory operation (subject to owners' approval and availability during service visit)
13. Check air intakes and outlets
14. Check transfer tank operation
15. Check engine alternator charge rates
16. Drain exhaust line
17. Check engine and generator gauge and indicator operation
18. Inspect silencer
19. Check generator set controller operation including shutdown functions
20. Check battery charger operation and charge rate
21. Perform engine checks per manufacturer's recommendations

Major Service Visit:

1. Lube, oil and filter(s) change
2. Fuel filter(s) change
3. Engine tune-up with parts for diesel or gasoline engines (per the manufacturer's service intervals) Additional pricing will apply if performed, by request of customer, outside of the manufacturer's recommended service intervals.
4. Air filter replacement at recommended intervals or as needed.
5. Additional services as needed: quote(s) shall be provided if outside of the terms of the maintenance agreement.

Load Bank Testing

1. Minimum of a 2-hour load bank test on the 600-kW and 900-kW generators; to be performed every other year during the minor service visit.

Wastewater Utility

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