

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

January 27, 2026

10:00 A.M.

**10 SOUTH STATE STREET
COUNCIL CHAMBERS, ROOM 127**

Present:

Mayor Guy Titus	Kathy Locke
Larry Breese	Glenna Shelby
Brent Robertson	Gregg Morelock
Lori Elmore	Charles Gill
Glen Morrow	Tyler Rankins
Jenna Wertman	Scott Yost
Rob Souchon	Chief Jason Horning
Chief Brian Hartman	Nicholas Dezelan
Jane Webb	

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the amended minutes of January 13, 2026 duly seconded by Robertson. Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Clerk-Treasurer Lori Elmore requested approval of the End of Year Claims Docket for 2025 as submitted. Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the October 2025 Fund, Appropriation and Revenue reports as submitted. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the 2026 PTO Buyback in the amount of \$39,919.50 moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore provided information to the Board regarding the 1782 Notice of final budget recommendations for the Budget Year 2026, the (3) three-year growth Excess Levy Appeals for the Fire Territory and the Civil City, the Hancock County Budget Order received and the City of Greenfield Budget Order received.

Clerk-Treasurer Lori Elmore informed the Board the submission of the 100R have been completed.

Clerk-Treasurer Lori Elmore informed the Board the submission of the Certified Salaries for Firefighters and Police Officers in the 77 Fund have been completed.

WATER UTILITY:

Charles Gill requested approval for the invoices that have been submitted from Donohue and Associates, Inc. for the engineering services rendered from October 26th – November 22nd for the Southside Water Improvements Project in the amount of \$18,245.10. Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Charles Gill requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #24 to Pheonix Fabricators and Erectors, LLC for the Southside Water Improvements Project in the amount of \$156,342.00 with a retainage of \$8,229.00 for a total payment for Application #24 of \$164,570.00, Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Charles Gill requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #25 to Pheonix Fabricators and Erectors, LLC for the Southside Water Improvements Project in the amount of \$89,015.00 with a retainage of \$4,685.00 for a total payment for Application #25 of \$93,700.00. Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Charles Gill provided the Board with an update on the North Tower Project.

ENGINEERING DEPARTMENT:

Glen Morrow requested approval of the recommendation from the Traffic Safety Committee for the safety improvements to the 1600 block of Melody Lane; the invoice from Vail's Concrete in the amount of \$18,275.00. The Street Department will absorb the cost of the signage and the funds for the speed tables will come from the 2026 Council Budget. Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

STREET DEPARTMENT:

Tyler Rankins requested approval for the advancement of John Kmitta to Road Builder II with an hourly rate of \$32.56, effective January 31st. John has successfully completed his training period requirements per the Greenfield Street

Department Apprenticeship Program. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested approval of the scrap surplus sale from the following departments:

Street Department & City Garage	\$1,359.80
Police Department	\$ 413.10
Information Technology Department	\$ 94.00

Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Tyler Rankins requested approval to seek quotes to sell (2) two dump trucks for scrap. Both trucks have been parted out and are not in working condition. Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

2005 GMC C7500	VIN #1GDL7C1C65F512056
2007 GMC C7500	VIN #1GDL7C1C97F402167

Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Tyler Rankins requested approval to seek resurfacing bids for 2026. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

Tyler Rankins thanked the Mayor, all the Utility Departments and the Parks Department for all their hard work with the snow removal.

PLANNING DEPARTMENT:

Jenna Wertman requested approval to seek quotes for the mowing and trash removal for the City for 2026. Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

POWER & LIGHT UTILITY

Scott Yost requested approval of the transfer for Jill Schwamberger from the City Garage to Power & Light as an Administrative Assistant with an hourly rate of \$29.75, effective January 31st. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

INFORMATION TECHNOLOGY DEPARTMENT:

Rob Souchon requested approval for the annual renewal of NinjaOne through Insight with a cost of \$9,064.36. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief Jason Horning requested approval of the (1) one year renewal of the Stryker Service Agreements for the cots and power load devices with a cost of \$8,323.20 and the 911 Lucas devices with a cost of \$6,821.54. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Chief Jason Horning requested approval of the 4th Quarter Ambulance Billing Write Off's in the amount of \$803,340.13. Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Chief Jason Horning requested approval to purchase the SmokeStopper Smoke Curtain from Flashpoint Fire Equipment with a cost of \$2,241.90; which includes a tariff fee of \$256.88. Attorney Gregg Morelock spoke with State Board of Accounts and they confirmed that the tariff fee was part of the cost of the product and allowed by their purchasing standards. Robertson moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Chief Jason Horning thanked the Street Department, all Utility Departments, and the Parks Department for all their hard work with the snow removal.

POLICE DEPARTMENT:

Chief Brian Hartman requested approval for out of state travel for (1) one Officer to attend Police Week in Washington, DC from May 9th – May 17th to assist Concerns of Police Survivors. The officer will be tasked with shuttling families of Police Survivors around to different sites and ceremonies for the week. C.O.P.S. is providing the transportation and lodging for this Officer so there will be no cost to the Police Department. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Chief Brian Hartman requested approval to purchase a new dual purpose Street Patrol, Tracking/Narcotics Detection Police K9 from Ultimate K9 with a cost of \$28,935.00 with a \$1,000.00 deposit to secure the class and the K9; which includes the (4) four-week handler's course. Funds will be paid out of their HSI account. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

WASTEWATER UTILITY:

Nicholas Dezelan requested approval of the revised job descriptions for the Wastewater and Stormwater Utilities as submitted. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the transfer for Scott McHatton from the Wastewater Utility to the Stormwater Utility as a Senior Operator – Stormwater Utility with an hourly rate of \$40.35, effective January 31st. Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the Wessler Engineering, Inc. Professional Services Agreement Amendment for on-call services. Breese moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the Wessler Engineering, Inc. Task Order #1 for 2026 Plan Review Services, for the review of development plans and technical drainage reports, with a cost of \$27,000.00. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the Wessler Engineering, Inc. Task Order #2 for MS4 Services with a not-to-exceed amount of \$25,000.00. This is for assistance with our Municipal Separate Storm Sewer System implementation and administration for 2026. Breese moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the Kleinpeter Consulting Group, LLC Environmental Review Professional Services Contract with a cost of \$5,000.00. Kleinpeter Consulting Group, LLC would assist in applying for a grant involving the Wessler Engineering, Inc. design of the Fairview and Thayer Storm Sewer Reconstruction Project. Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

UTILITY COORDNIATOR:

Jane Webb requested approval of the December financials for electric, water, sewer and storm water utilities. Breese moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

MISCELLANEOUS ITEMS: The Mayor requested approval to move the March 24th BOW meeting to March 25th. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:49 a.m., duly seconded by Breese. Motion carried *viva voce*.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, February 10th at 10:00 a.m.

Penny Lawyer
Deputy Clerk-Treasurer

Guy Titus, Mayor
Presiding Officer

Lori Elmore
Clerk-Treasurer