

2/23/26

Dear Kasey,

Please accept this letter as formal notice of my resignation from my position as Animal Control Officer at Greenfield Hancock Animal Management. My final working day will be 3/6/2026.

This was not an easy decision, as I have genuinely appreciated the opportunities for professional and personal growth during my time here. I am grateful for the guidance and the support of the team, and I value the experience I have gained while working here.

Over the next two weeks, I am committed to ensuring a smooth transition. I am happy to assist with training, documentation, or handing off my responsibilities in any way that would be helpful. Thank you again for the opportunity to be part of the team.

Sincerely,  
Nevaeh Noel