



March 24, 2026

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: Apprenticeship Advancement – Jimmy Connelly

Mayor and Board Members,

Jimmy Connelly has successfully completed another training period of our Wastewater Utility Apprenticeship/Training Program. Upon approval of the Board of Public Works and Safety, he will be eligible for the 3000-hour salary and position advancement as approved and listed in our Apprenticeship Program. Jimmy is now eligible for the Apprentice Operator 4 title and wage progression as detailed below.

2026 Apprenticeship Positions and Pay Rates			
Position		Hours	Rate (Up To)
Operations Assistant/Field Technician		N/A	\$ 23.65
Apprentice Operator I		0	\$ 27.65
Apprentice Operator II		1000	\$ 29.22
Apprentice Operator III		2000	\$ 30.81
Apprentice Operator IV		3000	\$ 32.42
Apprentice Operator V		4000	\$ 34.00
Apprentice Operator VI		5000	\$ 35.58
Operator with Certification		6000	\$ 37.17

At this time, in accordance with the Wastewater Utility's Apprenticeship standards and the 2026 salary ordinance of the City of Greenfield, I am requesting that Jimmy Connelly's title be updated to Apprentice Operator 4 at an hourly pay rate of \$32.42 effective with the pay period starting March 14, 2026. Please let me know if there are any questions regarding this request.

Best Regards,

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

cc: Mitch Ripley – Human Resources Director
Lori Elmore – Clerk Treasurer
Jane Webb – Utility Coordinator

Wastewater Utility
302 Davis Road: Greenfield, Indiana 46140
nicholas.dezelan@greenfieldin.gov
Phone 317-477-4360 Fax 317-477-4361

PROFICIENT
NOT PROFICIENT



APPRENTICE PROGRAM
SKILLS TEST 3

NAME: Jimmy Connely

• MAINTENANCE

- Know how to change wear rings on lift station pumps
- Know how to perform lift station maintenance
- Know how to set-up and operate air monitor in manholes, dry wells & wet wells
- Know how to property backfill sewer and storm ditch
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• OPERATIONS

- Know how to pour and finish concrete, frame sidewalks
- Know how to use trench shoring when appropriate for excavation projects Know how
- Know how to rebuild storm sewer catch basins, install risers, repair clean-outs
- Know how to use chain saw safely with proper safety requirements
- Know how to jet and root cut mains with proper attachments
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Comments

OVERALL SKILLS TEST DETERMINATION

PROFICIENT NOT PROFICIENT

Scott Evans 3-4-26
 SUPERVISOR DATE

[Signature] 3/5/26
 MANAGER DATE

[Signature] 3-4-2026
 COMMITTEE MEMBER DATE

Scott McHatten 3-4-2026
 COMMITTEE MEMBER DATE

SUPERVISOR COMMENTS:
