



**Greenfield Engineering & Planning**

10 South State Street  
Greenfield, IN 46140  
Phone: (317) 477-4320  
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April 14, 2026

Board of Public Works and Safety  
10 S. State Street  
Greenfield, IN 46140

Re: Amendment No. 1 for Wastewater Extension  
E. New Road and N. Blue Road Roundabout  
American Structurepoint, Inc.

Dear Members,

The Redevelopment Commission has allocated a budget of \$500,000 budget for design, \$100,000 for Land Acquisition, \$2,000,000 for construction, and \$300,000 for inspection of the E. New Road and N. Blue Road Roundabout in the Northern Economic Development Tax Increment Financing District. The Board of Public Works executed an agreement with American Structurepoint, Inc. on June 10, 2025 for \$488,610.00 to design the project.

During design, the wastewater utility identified a need to extend a sanitary sewer across the project. Staff would like to incorporate this into the design and bid of the sewer with the road work to avoid a delay as what occurred at the Franklin Road / CR 300 N roundabout.

Enclosed is amendment number 1 for this design work for an additional \$45,200. For this design amendment, Staff proposes to use the remainder of the RDC budget (\$11,390.00) and the wastewater utility will cover the rest from the sewer availability fees (\$33,810). It is anticipated that the wastewater utility will cover all the construction cost for the wastewater work (yet to be determined).

Staff recommends a **motion to execute Amendment No. 1 with American Structurepoint, Inc. for the design of the wastewater extension at the E. New Road and N. Blue Road Roundabout in the amount of \$45,200.00.**

A handwritten signature in blue ink that reads "Glen E. Morrow".

Glen E. Morrow, PE  
City Engineer

Amendment No. 1

This Amendment, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between The City of Greenfield Board of Public Works and Safety, acting by and through its proper officials (hereinafter referred to as OWNER) and American Structurepoint, Inc., (hereinafter referred to as CONSULTANT).

WHEREAS, on June 5, 2025 OWNER entered into a contract with the ENGINEER for professional design engineering services for the City of Greenfield Project entitled E. New Road and N. Blue Road Roundabout and

WHEREAS, and

WHEREAS, the OWNER has concurred with ENGINEER's determination of additional work and has requested the additional services be performed by the ENGINEER.

NOW THEREFORE, it has been determined by OWNER and the ENGINEER that the contract shall be amended as follows:

1. "Attachment A" shall be modified to include the attached Scope of Services dated February 23, 2026 and attached hereto.
2. "Attachment D" shall be modified as attached.
3. "Attachment G" shall be modified as attached.
4. CONSULTANT's total compensation under the Contract is revised from \$488,610 to **\$522,110**, an increase of \$33,500.

**In Witness Whereof**, OWNER and ENGINEER have, through duly authorized representatives, entered into this Amendment. The parties having read and understand the foregoing terms of this Amendment do by their respective signatures dated below hereby agree to the terms thereof.

ENGINEER:  
American Structurepoint, Inc.

Approved

DocuSigned by:

BY:

*Cash E. Canfield*

\_\_\_\_\_  
Cash E. Canfield, President

OWNER:  
The City of Greenfield, Board of Public  
Works and Safety

Approved

BY:

\_\_\_\_\_  
Mayor Gus Titus

\_\_\_\_\_  
Brent Robertson

\_\_\_\_\_  
Larry Breese

\_\_\_\_\_  
Glenna Shelby

\_\_\_\_\_  
Katherine Locke

## "ATTACHMENT D"

### SCHEDULE

All services by the ENGINEER under this agreement shall be completed and delivered to the OWNER for review and approval within the following approximate time periods, exclusive of OWNER's review time.

For the purpose of contract control, the services will be submitted by the ENGINEER to the OWNER. The project schedule assumes the OWNER provides notice to proceed to the ENGINEER on or before May 13, 2025.

- A. Topographic Survey complete within 75 calendar days after receipt of notice to proceed from the OWNER.
- B. The ENGINEER shall prepare a Wetland Delineation Report within 75 calendar days after issuance of Notice to Proceed from the OWNER (Wetland Delineation field work can only take place during the growing season).
- C. Geotechnical Investigation Reports
  - 1. Preliminary Draft within 60 calendar days after Preliminary Field Check.
  - 2. Final Draft within 60 calendar days after preliminary draft submission.
- D. Roadway Design and Lighting Plans
  - 1. Conceptual Roadway layouts with probable construction cost estimates shall be completed within 30 calendar days after receipt of Notice to Proceed from the OWNER.
  - 2. Preliminary Field Check Plans (40%) within 60 calendar days after receipt from the OWNER of preferred Conceptual Layout and completion of the Topographic Survey.
  - 3. Final Plans (90%) within 45 calendar days after completion of the geotechnical services, approval of the Preliminary Field Check plans by the OWNER, or completion of the Environmental Services, whichever occurs last.
  - 4. Final Tracings Plans (100%) within 30 calendar days after receipt from the OWNER of approval of the Final Plans. This submittal is contingent upon completion of all permits, approved pavement design, approved utility work plans, and right-of-way acquisition.

**E. Sanitary Sewer Design**

<b>Anticipated Notice to Proceed (NTP)</b>	<b>March 23, 2026</b>
<b>Interim Design</b>	<b>60 days after NTP</b>
<b>Final Design</b>	<b>30 days after receipt of Owner Review Comments of the Interim Design Submittal</b>

**ATTACHMENT "G"**  
**COMPENSATION TO ENGINEER**

A. Amount of Payment

1. The ENGINEER shall be compensated for services to be performed under this Agreement a total fee not to exceed ~~\$488,610~~ \$522,110 unless approved in writing by the OWNER.
2. The ENGINEER shall be compensated for the following services on a lump-sum basis. The total obligation under this portion of the Agreement shall not exceed \$352,400 unless approved in writing by the OWNER.
  - a. Topographic Survey \$58,000
  - b. Environmental Services
    - 1) Public Information Meeting (1 Meeting) \$14,400
    - 2) Wetlands/Waterways Delineation \$7,500
  - c. Roadway & Roundabout Design \$172,100
  - d. Pavement Design \$10,900
  - e. Roundabout Lighting Design \$17,800
  - f. Construction Stormwater General Permit \$8,600
  - g. Utility Coordination \$22,500
  - h. Meetings \$18,000
  - i. Subsurface Utility Engineering Reporting \$8,200
  - j. Bidding Phase Services \$14,400
1. The ENGINEER shall receive payment for the work performed under this Agreement related to geotechnical services based on the specific cost per unit as shown in Exhibit A attached hereto and incorporated herein, multiplied by the actual units of work performed. The final amount will be adjusted according to the actual units of work performed; however, the final amount shall not exceed \$16,250 unless and until a supplemental agreement is executed.
2. The ENGINEER shall be compensated for right-of-way engineering services based on the specific cost per unit multiplied by the actual units of work. Estimated unit costs are shown in Exhibit B, which is attached

hereto and incorporated herein. The final amount will be adjusted according to the actual subconsultant invoices; however, the final amount shall not exceed \$28,925 unless and until a supplemental agreement is executed. 5 parcels are assumed.

3. The ENGINEER shall be compensated for land acquisition services based on the specific cost per unit multiplied by the actual units of work. Estimated unit costs are shown in Exhibit B, which is attached hereto and incorporated herein. The final amount will be adjusted according to the actual subconsultant invoices; however, the final amount shall not exceed \$53,735 unless and until a supplemental agreement is executed. 5 parcels are assumed.
4. The ENGINEER shall be paid for the Subsurface Utility Engineering field work services on a unit price basis of \$1.60 per linear foot as completed in the field. The final amount shall not exceed \$25,600 unless and until a supplemental agreement is executed. 16,000 lft is assumed.
5. For construction phase services, the ENGINEER will be compensated on an hourly basis. The ENGINEER will be paid for the actual hours of work performed by essential personnel exclusively working on these tasks at the rates shown in Exhibit C, PLUS direct non-salary costs as approved by the OWNER. Direct non-salary costs shall be the actual out-of-pocket expenses of the ENGINEER directly attributable to this Contract, such as fares, subsistence, mileage, equipment rentals, reproductions, approved subconsultant fees, etc. The fees for construction phase services will not exceed ~~\$11,700~~ \$45,200 unless and until a supplemental agreement is executed.
6. The ENGINEER shall not be paid for any service performed by the OWNER or not required to develop this project.

B. Method of Payment

1. The ENGINEER may submit a maximum of one invoice voucher per calendar month for services covered under this Agreement. The invoice voucher shall be submitted to the OWNER.

The invoice voucher shall represent the value, to the OWNER, of the partially completed services as of the date of the invoice voucher. The ENGINEER shall attach thereto a summary of each pay item in Section A of this Attachment, percentage completed, and prior payments.

2. The OWNER, for and in consideration of the rendering of the engineering services provided for in "Section A", agrees to pay to the ENGINEER for rendering such services the fees established above in the following manner:
  - a. For completed services, and upon receipt of invoices from the ENGINEER and the approval thereof by the OWNER, payments

covering the services performed shall be due and payable to the ENGINEER.

- b. From the partial payment thus computed, there shall be deducted all previous partial fee payments made to the ENGINEER.



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Re: INDOT Corridor Study  
Burgess & Niple, Inc.

Dear Members,

Staff has facilitated conversations with INDOT and Burgess & Niple, Inc. to develop a scope for a corridor study that will suit INDOT's needs for a project that can provide answers for questions pertaining to appropriate future projects dealing with the US 40 and SR 9 congestion. Jeremy VanVleet, PE, RSP1 is a Traffic Section Director at Burgess & Niple, Inc. and has 18 years of experience working as a transportation planner for INDOT- Greenfield District. The developed scope is attached.

The Greenfield Redevelopment Development Commission discussed the INDOT corridor project on April 10, 2026 and approved the project and directed the Board of Public Works to execute and oversee the contract for a budget of \$500,000. Note that the attached scope represents \$4884,250.00 leaving \$15,750.00 for unanticipated change orders.

A recommended **motion to execute professional services agreement with Burgess & Niple, Inc. for \$4884,250.00**

Glen E. Morrow, PE  
City Engineer