



Greenfield Engineering & Planning

10 South State Street
Greenfield, IN 46140
Phone: (317) 477-4320
Fax: (317) 477-4321

May 12, 2026

Board of Public Works and Safety
10 S. State Street
Greenfield, IN 46140

Re: Amendment No. 1 to Agreement for
Sophia Boots Ditch and Riley Park Storm Sewer Reconstruction Project
Christopher B. Burke Engineering, LLC

Dear Members,

The referenced project was originally approved by the Board on July 22, 2025, as Engineering Services related to the City of Greenfield Sophia Boots Ditch and Riley Park Storm Sewer Reconstruction Project.

As part of the project's Section 404 permitting process, the United States Army Corps of Engineers has requested that a Qualified Professional Historian assess the stone headwall through which the Riley Park storm sewer outlets into Brandywine Creek. Due to the age of the structure and its potential historical significance, Section 106 compliance services are necessary to support permit approvals.

To address this requirement, Christopher B. Burke Engineering will retain Metric Environmental, LLC to perform a Section 106 review. This work will include a field visit and preparation of a National Register of Historic Places Eligibility Memorandum Report for submittal to the USACE. The scope also includes coordination between Burke and Metric Environmental and one virtual meeting with the Owner to review the findings. The cost for this effort is \$11,900.

This project was initially scoped with work for design of a new sewer on Sophia Boots Ditch. However, City Staff determined that a replacement project was not needed and directed Burke to stop work on that section. This Amendment allows for a credit of \$66,500 for unspent funds intended for Sophia Boots Ditch. Unfortunately, \$20,147 of effort was already spent before the Staff halted this work.

Accordingly, Amendment No. 1 would increase the original professional services agreement amount of \$155,300 by \$11,900, bringing the total contract amount to \$167,200. The amendment draft also provides that all other terms and conditions of the agreement remain in full force and effect, and the agreement expiration is July 1, 2027. Although the design project is funded from the Stormwater Utility, this amendment will be paid from the Professional Engineering Services appropriation in the Engineering Department.

Recommended Motion: Approve Amendment No. 1 to the agreement with Christopher B. Burke Engineering, LLC for the Sophia Boots Ditch and Riley Park Storm Sewer Reconstruction Project in the amount of \$34,453 savings, bringing the total agreement amount to \$120,847.

A handwritten signature in blue ink that reads "Glen E. Morrow". The signature is written in a cursive, flowing style.

Glen E. Morrow, PE
City Engineer

Sophia Boots Ditch and Riley Park Storm Sewer Reconstruction Project

CITY OF GREENFIELD
BOARD OF PUBLIC WORKS AND SAFETY
AGREEMENT BETWEEN CITY AND ENGINEER

Amendment No. 1 – Section 106 Compliance Services

THIS AMENDMENT IS TO THE AGREEMENT made and entered into the 22nd day of July, 2025, by and between the Board of Public Works and Safety of the City of Greenfield (OWNER) and Christopher B. Burke Engineering, LLC. (ENGINEER).

WITNESSETH

WHEREAS, circumstances have arisen which necessitate changes in the original AGREEMENT; and,

WHEREAS, such changes are directly related to the designated project as described in the original AGREEMENT as Engineering Services related to the CITY OF GREENFIELD Sophia Boots Ditch and Riley Park Storm Sewer Reconstruction Project (Project); and,

WHEREAS, ENGINEER is willing to perform said services.

NOW THEREFORE, for and in consideration of the above representation, OWNER and ENGINEER agree that the AGREEMENT should be amended as follows:

1. Allocation of additional funds shall be as described in Attachment A: ENGINEER's request for additional funds.
2. Following Project initiation, a portion of the Sophia Boots Ditch phase was performed by ENGINEER. The unperformed remainder of this phase was deleted at the request of OWNER, and the associated fee is deducted from the Contract total as a credit.
3. ENGINEER's Compensation as called for in ARTICLE 8 of the original AGREEMENT shall be amended as defined below:

Original PSA + Amendments	Amendment #	Total
\$155,300.00	1	\$120,847.00

Amended Contract Deduction Reference Table	
Original Contract Amount	\$155,300
Deleted Services (Credit)	(\$66,500)
Sophia Boots Ditch/Revised Services	\$20,147
New Section 106 Compliance Services	\$11,900
Revised Contract Total	\$120,847

4. All other terms and conditions of the AGREEMENT shall remain in full force and effect.

Sophia Boots Ditch and Riley Park Storm Sewer Reconstruction Project

- 5. This AMENDMENT shall become effective on the latest date of execution by a required party.
- 6. The AGREEMENT shall expire on 7/1/2027.

IN WITNESS WHEREOF, the Parties hereto have executed this AMENDMENT as set out below.

ENGINEER:
Christopher B. Burke Engineering, LLC



Signature

Jon D. Stolz, PE

Printed

Executive Vice President

Title

May 4, 2026

Date

OWNER:
GREENFIELD BOARD OF PUBLIC
WORKS AND SAFETY

Mayor Guy Titus, Chair

Katherine Locke

Larry Breese

Glenna Shelby

Brent Robertson

ATTEST:

Lori Elmore
Clerk-Treasurer

Date

Sophia Boots Ditch and Riley Park Storm Sewer Reconstruction Project

“ATTACHMENT A”

SERVICE BY ENGINEER

Phase 1 – Historic/Cultural Resources Assessment: As part of the project Section 404 permitting process, the United States Army Corps of Engineers (USACE) has requested a Qualified Professional Historian assess the stone headwall that the Riley Park storm sewer outlets through into Brandywine Creek. Given the age of the structure and potential historical significance, as well as to achieve Section 106 compliance for permit approvals, Burke will retain Metric Environmental, LLC to conduct a Section 106 review that includes a field visit and a National Register of Historic Places Eligibility Memorandum Report for submittal to USACE. Anticipated coordination time between Burke and Metric Environmental as well as one virtual meeting with the Owner on the findings is included.