



# GREENFIELD FIRE TERRITORY

Jason D. Horning, FIRE CHIEF

17 W. South Street, Greenfield, IN

(317) 477-4430 (Fax) 477-4431

June 9, 2026

James Mellene

RE: Conditional Job Offer for Probationary Firefighter/EMT

James,

It is my pleasure, with Merit Commission approval, to extend a conditional offer of employment with the Greenfield Fire Territory as a Probationary Firefighter/EMT. This job offer is conditional based on the following items:

1. Successful completion of background and CVSA investigation
2. Successful completion of the prescribed 1977 Police & Fire Pension Fund physical and acceptance in to the pension.
3. Approval of salary ordinance amendments & additional appropriation by the Greenfield City Council.

Upon all above requirements being satisfactorily met, your official start date as a Probationary Firefighter/EMT will be July 11, 2026. You will need to report to work at 0800 on Monday July 13, 2026 to Deputy Chief Beaver at Headquarters located at 17 W. South St. Greenfield, IN 46140. Your initial schedule will be Monday through Friday from 0800-1600 through recruit training. Once your recruit training is complete, you will report to Battalion Chief Joe Cales on B-Shift and start your 24 on / 48 off duty schedule. Your starting salary will be \$2,481.36 paid bi-weekly.

Last, but certainly not least, I want to welcome you to the Greenfield Fire Territory family and I look forward to your contributions and service to our citizens.

Sincerely,

Jason D. Horning,  
Fire Chief